



## **RIGHT OF WAY CONSTRUCTION PERMIT APPLICATION**

Complete and submit this Application in accordance with the Submittal Requirements outlined in [Right-of-Way permit Handout E63](#).

If any field is not applicable to your project, write "N/A" instead of leaving blank.  
**All fields required. Incomplete Applications will be denied.**

### **SECTION A**

General Info			
Project Name			
Site Address or if no site address use Property Address at NW corner of project area:			
Associated Permits:	BLD	PLN	ENG

Owner and Entity Holding Franchise (if applicable)		
Name of Company	Franchise Ordinance No:	
Point of Contact		
Title		
Address		
City	State	Zip
Phone		
Email		

Contractor and Authorized Agent of Owner (see note below)			Contractor Contacts During Construction	
Name of Company			Primary Name	
Agent Name			Title	
Title			Mobile	
Address			Email	
City	State	Zip	Secondary Name	
Phone			Title	
Email			Mobile	
City of Edmonds Business License No:			Email	
State License No:				
<input type="checkbox"/> Contractor verifies it is currently bonded		<input type="checkbox"/> Contractor verifies it currently has general liability insurance		

*NOTE: ECDC 18.60.020 requires that the Application be signed by a licensed and bonded contractor unless otherwise approved by the city engineer.*

Type of Development – Check ALL that apply		
<input type="checkbox"/> Multifamily residential	<input type="checkbox"/> Commercial	<input type="checkbox"/> City project
<input type="checkbox"/> Single family residential subdivision	<input type="checkbox"/> Single family-other	<input type="checkbox"/> Industrial
<input type="checkbox"/> Demo and rebuild or from vacant land?		
<input type="checkbox"/> Other, please specify:		
<input type="checkbox"/> Utility Franchise Work associated with development ( <i>check one of the above boxes as well</i> )		
<input type="checkbox"/> Traffic Control Only (no associated development)		

☐ Utility Franchise Work (no associated development)

## Project Description

Include an overall narrative description of the proposed work. Be specific and detailed:

Describe infrastructure to be impacted, such as, poles, wires, conduit, utility mains, etc.

Include whether this is construction, maintenance, or repair.

Include description of proposed construction methods, (e.g., bores, trenches, overhead wires proposed, depth for underground utilities, etc.)

[illegible]

RIGHT-OF-WAY CLOSURE	AREA			TOTAL	DURATION (Number of Months)
Sidewalk 72 hours +	LF	x	LF	SF	
Alley 72 hours +	LF	x	LF	SF	
Parking 72 hours +	LF	x	LF	SF	

**SECTION B** - *If you are not a utility company performing work in the City ROW, skip to SECTION C.*

### Type of Utility Facilities

1. The work in the right of way is on or for the following type of facilities: :

- telecommunications

- cable

□ power

□ gas

□ water

□ sewer

- storm

Details of Work to be Completed		Yes	No
1.	Does the utility owner have existing overhead infrastructure in the area of work?		
2.	Will any equipment be added underground or above ground (e.g. pedestals, vaults, etc.)?		
	If yes, describe:		
3.	Does the proposed work connect a lot or commercial development with utilities that serve more than one lot or commercial development?		
4.	Does the work involve rebuilding or relocating an existing aboveground utility system which connects a lot or commercial development to an existing underground common utility system?		
5.	Does the work involve proposed additions to an aboveground utility system? If yes:		
	Are the additions for the purpose of serving new commercial development?		
	Are the additions for the purpose of serving a single-family residential subdivision?		

Details of Work to be Completed		Yes	No
6.	Does your project involve rebuilding or replacing utility equipment which currently serves more than one lot or commercial development?		

	If yes, answer the following questions related to project area, i.e. the actual area in which the project is proposed:				
6a.	Does your project involve wires/cables/lines? If yes:				
	How many are existing?		How many are to be added?		
6b.	Does your project involve poles? If yes:				
	How many poles are existing in the project area?				
	What is the height of the existing poles?				
	How many poles are to be removed?				
	Are additional poles to be placed?				
	How many?		What is the height of the additional poles?		
6c.	Are any poles to be modified/rebuilt/replaced? If yes:				
	How many?		What is the height of the poles after?		
	Describe the modification/rebuild:				

## SECTION C

### Terms

**Traffic Control and Public Safety.** Traffic control and public safety shall be in accordance with City regulations as required by the City Engineer. Every flagger must be trained as required by WAC 296-155-305 and must have certification verifying completion of the required training in their possession.

**Restoration.** Restoration shall be in accordance with City codes and Standards. All street cut trench work shall be patched with asphalt or City approved material prior to the end of the workday-NO EXCEPTIONS.

**Insurance.** The City may require the owner or contractor to provide proof of insurance acceptable to the City prior to any permit approval.

**Indemnification.** The Applicant agrees to defend, indemnify, and hold harmless the City of Edmonds, its officials, officers, employees, and agents against any injuries, damages, or claims of any kind or description whatsoever, foreseen or unforeseen, including defense costs and attorney fees, resulting directly or indirectly from any act or omission of the Applicant, its subcontractors, anyone directly or indirectly employed by them, and anyone for whose acts or omissions they may be liable, arising out of, related to, or by reason of the granting of this permit; and specifically including but not limited to all loss by the failure of the Applicant to fully or adequately perform, in any respect, all authorizations or obligations under the permit. These indemnification requirements shall survive the expiration, revocation, or termination of any resulting permit approval.

**Acceptance of terms, conditions, and requirements.** Applicant accepts the terms, conditions, and requirements set forth in this Application and agrees they apply to any resulting permit and shall comply with them to the satisfaction of the City Engineer. Applicant further agrees to comply with the conditions listed on the Submittal Requirements; with all applicable city ordinances, including but not limited to ECDC Title 18; and with all applicable requirements of state and federal law.

**Statement of Applicant.** I declare under penalty of perjury under the laws of the State of Washington that: I am a licensed and bonded contractor; the information provided herein is correct and complete; and I am authorized by owner to act on its behalf and have authority to bind the owner to this application.

**Fees.** The Applicant is responsible for all permit fees.

APPLICANT SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

APPLICANT PRINTED NAME: \_\_\_\_\_

APPLICANT TITLE: \_\_\_\_\_

NO WORK SHALL BEGIN PRIOR TO PERMIT ISSUANCE